

Dear Member Clubs,

Several clubs have informed me that some of our membership policies and insurance policies have been either misunderstood or are not being adhered to by the member clubs. This is specific to the facility rentals policy, school groups and cheerleading.

You can refer to the 2007-2008 insurance bulletin that was sent to the members November 1, 2007. It has also been posted on the website since November 27, 2007. It is your responsibility to have read and understood these member policies. _____

Facility Rentals Policy by Non-G.O. members:

“Registered member clubs can provide their facility to any individuals or groups if the group is providing its’ own instructors/teachers and is only renting the facility without any services from the member club coaching staff. This could include cheerleading squads, school groups and sports groups. The group or individuals must have their own insurance and must provide a certificate of insurance naming Gymnastics Ontario and the member club additional insured. The insurance certificate must have a minimum of \$2,000,000 liability prior to the rental taking place. A list of all participants must be recorded for insurance purposes. A copy of the insurance certificate and the list of participants must be on file at the club and a copy may be required by G.O. at any time.”

Attached is the minimum rules and regulations required for facility rentals by non-G.O. members. You may add anything else that suits your facility or programming.

Policy for Sports Groups:

“If your club is providing any coaching services (tumbling, choreography, gymnastics conditioning, etc., or any regular form of programming) for any sport group, including school groups and cheerleading squads, each individual must be registered participants with the club and G.O. These members will be covered under the master insurance policy. The club can only teach gymnastic-related skills such as those normally performed in a gymnastic setting. Since the club and coaches are providing an on-going service, the risk is to Gymnastics Ontario and the registered coaches. Therefore, each individual must be registered with G.O. as a recreation member.”

Both of these policies are in place to protect our members and the insurance policy of the federation. We would appreciate if you would willingly update your registration records to include these members. We have a good indication which clubs this applies to and we hope that these clubs would honour their commitment to the rest of the membership. We will be following up with clubs in the coming weeks.

“ If an accident or incident occurs in a facility where unsanctioned and uninsured activities take place, the G.O. Master Policy will not provide coverage.”



RULES AND REGULATIONS FOR USE OF GYMNASTICS CLUB FACILITY by non- Gymnastics Ontario members

1. The _____ Club will not be responsible for bodily injury or personal injury. The club will not be responsible for the damage, loss or the theft of clothing, belongings or equipment of anyone in the facility.
2. The user-group supervisor will be present in the facility during all group training, and is responsible for the supervision and conduct of all persons in their group admitted to the facility and will see that the regulations herein are strictly adhered to. All rules and policies of G.O. are to be followed.
3. A user-group coach/instructor must accompany all participants when in the gym. Only participants and their coaches/instructors are allowed in the gym during practice times, except for pre-arranged special events or viewing days.
4. Proper training and coaching attire must be worn in the gym. All participants and coaches must be dressed in appropriate athletic attire.
5. All individuals, groups or clubs must use only the equipment specifically designated for their use.
6. Any damage to the facility or the equipment, except for normal wear and tear, must be paid for by the individual or group responsible.
7. Injury/Incident Reports are to be completed and remitted to the Gymnastics facility supervisor for any injury or incident occurring in the facility.
8. The Gymnastics Club Supervisory Staff and members of the club Board of Directors have the right to take any action they feel is necessary when an individual or group does not follow any part of the rules or regulations herein.
9. The Gymnastics Club reserves the right to revoke or cancel any commitment to any individual or group who does not follow any portion of these rules or regulations.
10. The user-group group or individuals must have their own insurance and must provide a certificate of insurance naming Gymnastics Ontario and the member club additional insured. The insurance certificate must have a minimum of \$2,000,000 liability prior to the rental taking place. A list of all participants must be recorded for insurance purposes.
11. Any gymnastics activity done in the facility must be done under the direct supervision of a coach who is currently registered with Gymnastics Ontario, and has the N.C.C.P Certification required by Gymnastics Ontario for the type and level of activity.